



Volume 2006, Issue 1

Editor: Amy Van Maanen

## President's Report

*Kathy Szary*

Dear Fellow IAMSS Members,

This is my last article to you as IAMSS president. In thinking about what I was going to write, I looked up the word "adventure" in Webster's Dictionary, which defines adventure as: an undertaking involving danger and unknown risks; the encountering of risks; an exciting or remarkable experience; an enterprise involving financial risk.

I have been on this adventure for two years. It has been an exciting and remarkable experience. In reflecting back I am impressed by all that we have

done, including the following: continued membership growth, first class educational conferences that feature state and national speakers, development of a new logo, continued financial strength, offering a Credentialing 101 conference with attendance that blew us away.

I would like to encourage all of you to consider serving in a leadership capacity with our organization. You will have the opportunity to get to know and work with a dynamic bunch of people, develop your public speaking and strategic planning skills, problem solve, plan and organize

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Amy Van Maanen  
Iowa Board of Medical Examiners  
400 SW 8th Street, Ste. C  
Des Moines, IA 50309-4686

Spring Education  
Conference March 31, 2006  
in Ames!

meetings, and formulate budgets, to name a few.

I am grateful to IAMSS for the opportunity to attend two NAMSS conferences as your president. These conferences are a great way to network with your peers, to see what the hot topics are nationally, and most importantly, to represent Iowa.

It has truly been an honor to serve as your president. It is only through your hard work, dedication, and persistence that we will continue to be the gatekeepers for patient safety.

I am looking forward to many more good things to happen with our organization. I treasure all the wonderful friends that I have made.

Best wishes for a blessed holiday season and a healthy new year.

Most sincerely,  
Kathy

*“Don’t ask yourself what the world needs; ask yourself what makes you come alive. And then go and do that. Because what the world needs is people who have come alive”*

—Harold Whitman

## Happy Retirement Mona Peterschmidt!

Mona Peterschmidt, CMSC, medical staff coordinator at Mercy Iowa City retired in December after nearly 28 years of service.

You can send her your wishes to the following address: 2125 IWV Road SW, Oxford, IA 52322.



## E-Blast Questions & Responses

**Q: Does your facility charge a processing fee for initial applications and reappointment applications to the medical staff?**

A: Majority of the responses were “no.”

**Q: Our facility is needing to develop a policy regarding outside physicians coming into the surgical setting, along with one of our consulting staff surgeons, for training which in some cases includes hands-on. I feel the policy need to include a list of credentials but I am uncertain what we all need to gather from the outside physician prior to participating at our facility. Does anyone else allow this type of training?**

A: We don’t have a policy, but when I had a surgeon come in to do a special urology procedure (SPARC) I credentialed that physician and granted him temporary privileges for that procedure and that patient. The surgeon had to provide proof of how many times he had done this procedure at his primary hospital.

A: We do not have a policy but I try to get as much credentialing info as possible. If they have completed the Iowa Statewide Universal Application I get a copy of it (another reason to use this document!) along with a copy of their Iowa license, state and federal drug certificates, and malpractice insurance. I get an AMA physician profile report, NPDB, and verify insurance coverage.

A: We have them go thru the application process & grant temporary privileges.

## E-Blast Questions & Responses

**Q: Do any of the Medical Staffs have a credentialing committee? If so, do they have the authority to recommend for approval, a credentialing chart to the Board of Trustees, without the chart going to the entire Medical Staff?**

A: The Executive Committee of the Medical Staff serves as our credentialing committee. They meet monthly, the full Medical Staff meets every other month. The Executive Committee has the authority to act on behalf of the full Medical Staff on all issues and to make recommendations to the Board regarding credentialing.

A: Majority of the responses do have a committee and the charts do not go to the entire Medical Staff.

**Q: We have a credentialing book kept in surgery. What all needs to be kept in the credentialing book?**

A: Privileges only. DEA and other numbers should be protected like Social Security Numbers.

A: Privileges only, we also have our delineations in the ER for our ER physicians.

A: Our privilege lists are online with the physician's photo attached to the list. Having them online allows access to anyone and they are updated upon any changes being made. We do not make available the DEA or license number.

## 2006 IAMSS Board of Directors

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**Rose Mary Hunt**  
Regional Medical  
Center, Manchester, IA  
(563)-927-7399  
rhunt@regmedctr.org

### President Elect

**Cheryl Swearingen**  
Myrtue Memorial  
Hospital, Harlan, IA  
(712)-755-4417  
cswearingen  
@shelbycohealth.com

### Secretary

**Joyce Reed**  
Unity Hospital  
Muscatine, IA  
(563)-264-9213  
jreed@unityiowa.org

### Treasurer

**Margie Ebel**  
Mercy Medical Center  
Cedar Rapids, IA  
(319)-398-6140  
mebel@mercy care.org

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**Kathy Szary**  
Grinnell Regional Medical  
Center, Grinnell, IA  
(641)-236-2991  
kszary@grmc.us

### Member at Large

**(Membership)**  
**DeArliss Karsjen**  
Mary Greeley Medical  
Center, Ames, IA  
(515)-239-2135  
karsjen@mgmc.com

### Member at Large

**(Website)**  
**Pamela Burlin**  
Lucas County Health  
Center, Chariton, IA  
(641)-774-3222  
pburlin@lchcia.com

### Member at Large

**(Newsletter)**  
**Amy Van Maanen**  
Iowa Board of Medical  
Examiners  
Des Moines, IA  
(515)-281-6492  
amy.vanmaanen@iowa.gov

## Benefits of Using the Iowa Universal Practitioner Application

The Iowa Universal Practitioner Application is a valuable timesaving tool for provider enrollment. Following are some of the reasons we prefer using the Iowa Universal Application template.

By utilizing the Iowa State Universal Application you cut down on the amount of paperwork kept on file. Most insurance companies in Iowa accept the universal application in place of their personal application although some addendums may be required.

Also, by using the universal application you only have to fill out one application, instead of an application for each insurance company, and copy the universal application.

There is less paperwork for the provider to review

when using the universal application. The provider must sign off on each application for participation in an insurance company, but if you use the universal application they only need review that one application and then sign multiple copies of the signature pages. Whereas, if you use the insurance companies individual applications the provider will need to review each one before signing off.

If changes are needed on an application such as expiration dates of licensure or DEA, you are able to update the application while it is saved on your computer, versus using white out or completely re-doing the application.

The universal application can be emailed to insurance companies accepting applications through email

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## International Medical School Graduates

Beginning on July 1, 2006, the Board of Medical Examiners will increase the resident training requirement for permanent licensure to two years for a physician who graduated from a medical school outside of the U.S. or Canada. The current requirement is one year of training. The new requirement applies to those who have never been licensed in Iowa and is in statute, which cannot be waived. Those international medical graduates licensed in Iowa before that date will not be affected. Any application for permanent licensure received prior to July 1, 2006 will fall under the current rule. Applications received after July 1, 2006 will fall under the new rule.

Contact Amy Van Maanen, Director of Licensure & Administration with questions at [amy.vanmaanen@iowa.gov](mailto:amy.vanmaanen@iowa.gov)

## Applause to the Credentialing 101 Course

In August 2005, IAMSS offered the Credential 101 course. Carol Cairns, CPMSM, CPCS, taught the two day course. This was an introductory course which covered the how-to's of credentialing and privileging. Attendees also learned about turf issues, legal and risk management ramifications as they relate to improper credentialing, and utilizing new techniques to secure current competence information.

The following is just one of the comments received following the course: *"I just wanted to let you know how much I appreciated the Credentialing 101! The speaker was fantastic...all the pieces fell together. Those that did not attend really missed out."*

IAMSS is hoping to offer this course and an advanced credentialing course in the future.

## 2006 Spring Educational Conference

The 2006 Spring Educational Conference will be on March 31, 2006 at Mary Greeley Medical Center, Ames, Iowa.

We are honored to have two wonderful speakers at the Spring Conference.

Lynn Buchanan, CPMSM, CPCS, is the President of Buchanan & Associates Consulting out of Flint, Texas. Lynn has been in the healthcare field for over 20 years and has been a surveyor for the NCQA CVO Certification Program. Lynn travels the country speaking at national and state educational conferences. She will be speaking on "Privileging Issues," which will address the work done between IAMSS and the Iowa Department of Inspections and Appeals on the core privileging issue. She

will also be speaking on "Policy Development," which will address policy development within the medical staff office. Lynn will also be available to answer questions you might have.

Deadra Stanton from Creative Communications, Cedar Rapids, Iowa is an English, Speech, and Theater teacher. When she is not in the classroom she is a motivational speaker for audiences across the nation. She will be speaking on "Don't Shoot Skinny Rabbits," a topic that addresses how not to waste your energy on the things that are not of importance.

Watch your mail for the registration brochure!

when using the template.

Most hospitals accept the universal application.

Provider data is easily accessible for answering phone calls requiring provider data.

We are so grateful that IAMSS had the WORD template available. We strongly recommend using the Iowa universal practitioner application template.

Written by:

Janice Seys

Administrative Assistant

Tina Plett-Kalainoff

Provider Enrollment

Coordinator

Community Health Care, Inc.

Davenport, IA 52801

## NAMSS Moves

In October 2005, NAMSS made the move from Texas to Washington D.C. Below is their new contact information.

NAMSS  
2025 M Street NW  
Suite 800  
Washington, D.C. 20036  
Phone: (202)367-1196  
Fax: (202)367-2196  
E-Mail: [info@namss.org](mailto:info@namss.org)  
[www.namss.org](http://www.namss.org)



<b>Need a Good Book to Read?</b>	<b>NPI Numbers</b>
<p>The following books/articles have been recommended by fellow IAMSS members as a must read. These books/articles relate to the job we do with the people we work with on a daily basis.</p> <p><i>The Tennis Partner</i> by Abraham Verghese, M.D. This is an autobiographical novel that tells the story of Verghese's encounters with a drug addicted physician.</p> <p><i>Dr. Evil</i>, <u>Texas Monthly</u> magazine, September 2005 edition. This highlights a Houston orthopaedic surgeon who has been sued 78 times.</p> <p>If you have read a book/article that has made an impact in your the job you do, please share it with your IAMSS members.</p>	<p>The Centers for Medicare and Medicaid Services (CMS) has posted an article to educate health care providers about the enumeration process surrounding the National Provider Identifier (NPI). Part of the Health Insurance Portability and Accountability Act, an NPI is required for each Medicare fee-for-service provider, as well as other commercial plans, effective on all electronic claims as of May 23, 2007. Medicare has indicated that providers can begin transitioning to the NPI after January 2, 2006.</p> <p>The NPI article is available on the CMS website at: <a href="http://www.cms.hhs.gov/medlearn/matters/mmarticles/2005/SE0555.pdf">www.cms.hhs.gov/medlearn/matters/mmarticles/2005/SE0555.pdf</a>.</p>

<b>Your Contacts in State Government</b>
<p><b><u>Bureau of Professional Licensure</u></b>  Automated Phone Verifications: 515-281-4031  Main Number: 515-281-0254  Website &amp; Online Verifications: <a href="http://www.idph.state.ia.us/licensure">www.idph.state.ia.us/licensure</a>  <i>Includes the following Boards: Athletic Trainers, Barber, Behavioral Science, Chiropractic, Cosmetology, Dietetic, Hearing Aid Dispensers, Massage Therapy, Mortuary Science, Nursing Home Administrators, Optometry, Physician Assistants, Physical &amp; Occupational Therapy, Podiatry, Psychology, Respiratory Care, Social Work, and Speech Pathology &amp; Audiology.</i></p> <p><b><u>Inspections &amp; Appeals, Health Facilities Division</u></b>  Main Phone: 515-281-4115  Website: <a href="http://www.state.ia.us/government/dia/">www.state.ia.us/government/dia/</a>  <i>Responsible for inspecting and licensing/certifying various health care entities, as well as health care providers and suppliers operating in the State of Iowa.</i></p> <p><b><u>Iowa Board of Medical Examiners</u></b>  Automated Phone Verifications: 515-281-5171  Main Number: 515-281-6641  Website &amp; Online Verifications: <a href="http://www.docboard.org/ia">www.docboard.org/ia</a>  <i>Regulating agency for physicians and acupuncturists.</i></p> <p><b><u>Iowa Board of Nursing</u></b>  Automated Phone Verifications: 515-281-3255  Website &amp; Online Verifications: <a href="http://www.state.ia.us/nursing">www.state.ia.us/nursing</a>  <i>Regulating agency for RN, LPN, ARNP (includes nurse practitioner, midwife, anesthetists).</i></p> <p><b><u>Iowa Board of Pharmacy Examiners</u></b>  Main Number: 515-281-5944  Website: <a href="http://www.state.ia.us/ibpe">www.state.ia.us/ibpe</a>  <i>Regulating agency for the practice of pharmacy and the legal distribution and dispensing of prescription drugs and precursor substances throughout the State.</i></p>